



REGULAR MEETING OF COUNCIL

Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Tuesday, January 28, 2025 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar (via Zoom), Kennington (via Zoom), and Maftai
 (via Zoom)
 Staff: Duane Lawrence, Chief Administrative Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Community Services
 Nancy Owen, Executive Assistant

Regrets:

1. CALL TO ORDER

The January 28, 2025 Regular Council meeting was called to order at 4:03 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

1.3 PROCEDURAL MOTION TO PERMIT MEMBERS TO ATTEND THE MEETING ELECTRONICALLY

2025.2036.REGULAR *IT WAS MOVED AND SECONDED:*

THAT section 10.5 of the Council Procedure Bylaw be suspended for the duration of the January 28, 2025 Regular Council Meeting so Councillors Hoar, Kennington and Maftai can all attend this meeting electronically.

CARRIED.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

3.1 January 28, 2025 Regular Council Meeting

2025.2037.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** the January 28, 2025 Regular Council Meeting Agenda be adopted as presented.*

CARRIED.

4. CLOSED SESSION

4.1 *Procedural Motion to Move In-Camera:*

2025.2038.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** the January 28, 2025 Regular Council Meeting be closed to the public pursuant to the following section of the Community Charter:*

- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED.

The meeting was closed to the public at 4:09 PM and returned to open session at 4:38 PM.

Councillor Maftai entered the meeting at 4:11 PM, while Council was in closed session.

5. UNFINISHED BUSINESS

There was no unfinished business.

6. BYLAWS

6.1 **Adoption of Updated District of Ucluelet Building Bylaw** *Nicole Morin, Municipal Inspector*

Bruce Greig, Director of Community Planning, presented this report.

2025.2039.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council adopt to District of Ucluelet Building Bylaw No. 1363, 2025.*

CARRIED.

2025.2040.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council adopt District of Ucluelet Fees and Charges Amendment Bylaw No. 1364, 2025.*

CARRIED.

2025.2041.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council adopt District of Ucluelet Municipal Ticket Information Amendment Bylaw No. 1365, 2025.*

CARRIED.

6.2 **221 Minato Road (ERIF): 3rd Reading of OCP Amendment &**

Rezoning Bylaws No. 1366, 2024 and 1367, 2024
Bruce Greig, Director of Community Planning

- 2025.2042.REGULAR *IT WAS MOVED AND SECONDED:*
***THAT** Council give third reading to District of Ucluelet Official Community Plan Amendment Bylaw No. 1366, 2024.*
CARRIED.
- 2025.2043.REGULAR *IT WAS MOVED AND SECONDED:*
***THAT** Council amend District of Ucluelet Zoning Amendment Bylaw No. 1367, 2024, to correct three typos in sections CD-6.4 and CD-6.9 of the bylaw.*
CARRIED.
- 2025.2044.REGULAR *IT WAS MOVED AND SECONDED:*
***THAT** Council give third reading to District of Ucluelet Zoning Amendment Bylaw No. 1367, 2024, as amended.*
CARRIED.
- 2025.2045.REGULAR *IT WAS MOVED AND SECONDED:*
***THAT** Council indicate that approval of District of Ucluelet Official Community Plan Amendment Bylaw No. 1366, 2024, and District of Ucluelet Zoning Amendment Bylaw No. 1367, 2024, would be subject to the owners of the property at 221 Minato Road registering a restrictive covenant on the title of the property, to ensure the development proceeds as proposed - to the satisfaction of Council - and direct staff to work with the municipal solicitors and the applicant to bring amended housing agreements and an amended restrictive covenant back for Council consideration at the earliest opportunity.*
CARRIED.

7. REPORTS

7.1 Resort Development Strategy Projects
Abby Fortune, Director of Community Services

- 2025.2046.REGULAR *IT WAS MOVED AND SECONDED:*
***THAT** Council direct staff to investigate and bring forward the following tourism projects for the 2025 to 2027 Resort Development Strategy for consideration:*
- 1. Additional First Nations Projects*
 - 2. Trail Projects*
 - 3. Special Events*
 - 4. Skatepark expansion*
 - 5. WildSafeBC - staffing request*
 - 6. Administration (event admin/conference)*
 - 7. Village Green Event Space*
 - 8. Peninsula Road Entrance to town*
 - 9. Furnishings*
 - 10. Amphitrite Park*

11. Village Green Revitalization

CARRIED.

7.2 Notice of Land Disposition - Ministry of Citizen's Services Lease
Abby Fortune, Director of Community Services

2025.2047.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council authorize staff to issue a public Notice of Property Disposition for a portion of Lot A, Plan VIP569363, District Lot 281, Clayoquot Land District, Except Plan VIP81535 and more commonly referred to as 500 Matterson Drive, office 144, to the Ministry of Citizen's Service (MCS), by way of lease, for a term of three years from April 1, 2025, to March 31, 2028 with an annual 2% increase in the amount of:*

\$ 383.24 per month between April 1, 2025, to March 31, 2026,

\$ 390.90 per month between April 1, 2026, to March 31, 2027, and

\$ 398.72 per month between April 1, 2027, to March 31, 2028, plus GST.

CARRIED.

7.3 Interim Deputy Corporate Officer and Freedom of Information and Privacy Protection Head
Duane Lawrence, Chief Administrative Officer

2025.2048.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council appoint Ms. Nancy Owen as Interim Deputy Corporate Officer; and,*

***THAT** Council appoint Mr. Duane Lawrence as the Freedom of Information and Privacy Protection Head; and further,*

***THAT** Council rescind the appointment of Joseph Rotenberg as Deputy Corporate Officer and Freedom of Information and Privacy Protection Head.*

CARRIED.

8. NOTICE OF MOTION

There were no notices of motions.

9. CORRESPONDENCE

9.1 Request for Illumination of the District of Ucluelet Sign in Purple Lights on March 26th, 2025
Sonia Velji, BA, MPH, Provincial Manager of Programs and Services, BC Epilepsy Society

2025.2049.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council direct Staff to illuminate the District of Ucluelet sign at the Junction in purple on March 26th, 2025 to raise awareness about epilepsy.*

CARRIED.

9.2 Proclamation of Crime Stoppers Month

Brian Cornborough, President Central Vancouver Island Crime Stoppers

10. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

10.1 Councillor Shawn Anderson
Deputy Mayor, April 1 - June 30, 2025

Councillor Anderson attended:

- a Council to Council with Yuułu?iŋ?ath Government on January 16th; and
- the Missoula Children's Theatre show on January 18th.

10.2 Councillor Jennifer Hoar
Deputy Mayor, January 1 - March 31, 2025

Councillor Hoar attended the Council to Council with Yuułu?iŋ?ath Government on January 16th.

10.3 Councillor Ian Kennington
Deputy Mayor, July 1 - September 30, 2025

10.4 Councillor Mark Maftei
Deputy Mayor, October 1 - December 31, 2025

Councillor Maftei attended the Missoula Children's Theatre show on January 18th.

10.5 Mayor Marilyn McEwen

Mayor McEwen attended:

- the Alberni-Clayoquot Regional District (ACRD) Committee of the Whole meeting and later the ACRD Board meeting on January 15th;
- the Council to Council with Yuułu?iŋ?ath Government on January 16th; and
- the ACRD Inclusive Governance Workshop - Part II on January 23rd.

11. QUESTION PERIOD

11.1 Mayco Noel, Ucluelet Resident, addressed Council as the Chair of the local Food Bank and discussed challenges they are having with permitting, BC Hydro and construction project cost overruns.

12. CLOSED SESSION

12.1 Procedural Motion to Move In-Camera:

2025.2050.REGULAR *IT WAS MOVED AND CARRIED:*

THAT the January 28, 2025 Regular Council Meeting be closed to the public pursuant to the following section of the Community Charter:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- 90(1)(c) labour relations or other employee relations.

CARRIED.

13. ADJOURNMENT

13.1 Procedural Motion to Adjourn the Meeting

The meeting returned from closed session at 6:19 PM.

Council reported that Clare Stone has been appointed as an Alternate Director on the Clayoquot Biosphere Trust Board of Directors for a four-year term.

2025.2051.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the January 28, 2025 Regular Council Meeting be adjourned at 6:20 PM.

CARRIED.

CERTIFIED CORRECT:

Corporate Officer

Marilyn McEwen, Mayor